

Wedding Reception Information

Date: _____

Location: _____

Bridal Couple: _____

Parents of Bride: _____

Parents of Groom: _____

Hall Contact Name: _____

Ceremony on Site: _____

Ceremony Music Needed: _____

Prelude: _____

Processionals: _____

Recessional: _____

Guest Arrival Time: _____

Cocktail Hour / Same or Different Space from main area: _____

Music Needed for Cocktail Hour: _____

Band Start Time: _____

Grand Entrance: yes or no / Bride and Groom Only / Full Bridal Party

List phonetically in order to which each person will be announced. Generally this is the same order to which they were presented in the ceremony.

Song Choice for grand entrance:

Cake Cutting: Before or After Dinner _____

First Dance: Before or After Dinner _____

Toasts and Prayer – list in order each person in the order to which they will be presented: _____

Dinner Service time: _____

Band dinner arrangements – can be in a separate area: _____

First Dance song choice: _____

Bridal Party Dance: Yes or NO

Father and Bride: _____

Mother and Groom: _____

Garder and Bouquet: _____

Other such as birthday, anniversary dance, etc: _____

Band Breaks: early – usually half way through dinner service / late – need 8-10 recorded song preferences for later break.

Organized Dances or Line Dances – Yes or No.

Possible Surprises from the band OK? _____

NO Play list: _____

Other song requests: _____

Band End Time: _____